



# NEW YORK INSTITUTE OF TECHNOLOGY

## Institutional Data Request Form

Please complete the form below and send it to [list-ir@nyit.edu](mailto:list-ir@nyit.edu), or hard copy interoffice mail to IR, Green Lodge, Rm. 128, Old Westbury.

**\*Please note all requests will take 10 business days from date of receipt. \***

**Name:**

**Position:**

**Department:**

**Contact info (email/phone):**

**Date of Request (month/day/year):**

**Purpose of Request:**

Briefly explain the reason this data has been requested. How will the information be used?

### **Type of Information Requested**

Provide a full description of the data required. Be as specific as possible (i.e., type of data - application, enrollment, graduate, etc.; categories data should be reported by - campus, program name, etc.). If you are requesting a report that we have previously provided, please indicate the number and / or name of the report.

### **Time Period (s) Required**

Specify academic years or terms data should be reported by (i.e., 2024-25 AY or fall 2025 term).